

# DEER LODGE CITY/POWELL COUNTY AIRPORT

## Board Minutes

December 20, 2017

### **Present:**

**Board Members:** Ron Kelley, Jim Lane, Bruce Anderson, Ron Snow

**Others Present:** Commissioner Sager, Travis Eickman

**Called to Order:** Ron Kelley called the meeting to order at 12:00 P.M.

### **Old Business/Project Update** (Briefed by Travis):

**Land Acquisition:** No signed agreement yet. The Forson's legal advisor is working on Klein's First Right of Refusal. Once this is presented to Klein, he has 30 days to review/respond. Irrigation project cost estimates have not changed.

**2017 Projects:** Planned projects are the EA for meeting "C2" airport standards and Land Acquisition. Non-primary entitlement funds available are sufficient for these projects.

**Primary Surface Grading:** Grant is now approximately four years old. The FAA wants to stop this effort and move the project to the 2017 "C2" EA. Travis will begin preparing the close-out paperwork for the sponsors' review/signatures.

**Master Plan:** Alternatives with cost estimates nearly complete and will be forwarded to the FAA prior to the end of the year. Travis submitted RFR number 10 for \$6189.66 for work on the Master Plan/ALP update. Ron Snow made a motion to submit for sponsors' signatures and payment; Bruce seconded the motion which was approved by the Board.

### **New Business:**

**Minority and Disadvantaged Business Review:** Morrison-Maierle to conduct this required review that must include public input. Travis desires to obtain public input via teleconference vice a public meeting. This will occur within the next few months.

**Engineering Contract:** Current contract expires at the end of December. Selection of an Engineering Firm must occur this spring. The FAA now prohibits the current engineering firm from providing any assistance in this process. Helena POC's: Roxanne Trotter, 449-5350 and Joe Nye, 449-5719. Planning requirements may be split from engineering ones. The FAA can review the five-year CIP and determine that a separate firm for planning is not needed. Then the RFR may be drafted, etc.

**Gravel Pit Royalties/Beneficial Use Tax:** After discussing the tax being assessed on Deer Lodge Asphalt, Ron Kelley moved that the amount of this tax should be subtracted from the royalties due for the year. Ron Snow seconded the motion. The Board approved.

**Flight Line Access Road:** Deer Lodge Asphalt submitted an invoice detailing expenses for the construction of the new access road that provides safer access to the hangars and ramp area. Ron Kelley made a motion to approve payment of \$19,154; Jim Lane seconded the motion and the Board approved.

**Adjournment:** The meeting was adjourned at 1:00 P.M.

Respectfully submitted: \_\_\_\_\_  
Mike Saylor, Administrative Assistant