

COUNCIL ON AGING  
BOARD MEETING MINUTES  
JANUARY 23, 2017

Liz called the meeting to order at 12:00 p.m. Dodie and Brandi were present, as were Commissioner Dan Sager and board members Cheryl Sandquist, Claudia Dippold, Joyce Martin, John Skibsrud and Liz Smith.

The November meeting's minutes were read. There was no December meeting. Cheryl moved and Claudia seconded to approve the minutes as read. Motion passed.

Financials: November's were reviewed by Dodie. Cheryl moved and Joyce seconded to approve November's financials. Motion passed. December's financials also reviewed. John moved, Cheryl seconded to approve; motion passed. Dodie also reported on petty cash expenditures for the past 6 months: some firewood was purchased for a lady, some homemaker cleaning supplies were purchased for a client, CSFP bags were laundered.

Donations: Received \$100 donation for any program by an individual. Received \$129.36 from the Deer Lodge Medical Center Jean day program. The board agreed that that amount could be kept as cash for emergency needs for clients. Had several gas cards from a former Relay for Life team that were to be used for cancer travel. Dodie contacted a remaining team member who suggested that the cards be used for any travel at Dodie's discretion. The board signed thank you cards for all of these donations.

**DIRECTOR'S REPORT:**

Transportation: 321 rides in November, 5 trips out of town, 2 uses of Pioneer funds. 374 rides in December, 5 trips out of town, 1 use of Pioneer funds. Received a \$300 grant from the Deer Lodge Women's Club for vehicle replacement fund. Bus Repairs: O2 sensors, light bulbs, tire repair, cooling system repair, etc. done by MVM. Tire replacement recommended. The board prefers that tires be purchased through Les Schwab, and recommended that all season tires with a warranty be purchased. MVM also recommending a transmission flush and fill.

-various suggestions for expanding transportation program. Dodie thinking that beginning in July she would offer a weekly trip to Butte on Thursdays for shopping or errands with possibly 2 or 3 passengers at a time, splitting the fee.

FY2018 Coordination Plan: reviewed. John moved, Cheryl seconded to approve the coordination plan. Motion passed.

Capital grant: do we apply for another vehicle? The board believed that another vehicle may be needed due to the age of the Goshen bus. Cheryl moved that we apply for a FY2018 capital grant, Joyce seconded. Motion passed.

Operating Grant: Dodie reviewed the grant. John moved, Joyce seconded to approve the operating grant as presented. Motion passed.

Homemaker: 15 participants in November, 39 visits. 15 participants in December, 32 visits.

Health Services: November- 21 participants, 87 visits. Blood pressure: 19, 56 screenings

December-20 participants, 77 visits. Blood pressure: 16, 40 screenings.

Loan Closet: 4 November, 0 in December

Community Caregiver: November-Gail Eide spoke on Diabetes Education with 14 participants. December-Shannon Bogner of Deer Lodge Care updated info re the nursing home, with 8 participants.

Referrals: SHIP 74 participants, 87 visits; I & A-78 participants, 92 visits in November.

December SHIP- 39 participants, 45 visits; I & A-70 participants, 82 visits

Outreach: Elliston-5 people, Senior Center Open Enrollment-17 people, Deer Lodge Ministerial-11 ministers got info for their congregations, article in Silver State Post

Commodities: 60-63 participants

Senior Companion: 1 companion, 4 clients. The program director Tammy Scoggins is advertising for companions in the Silver State Post and also contacted the Ministerial Association to get the word out.

Senior Center: Home delivered meals: 1008; Congregate: 987 in November

Home delivered meals: 1042; Congregate 1195 in December.

Unfinished Business: changed personnel policy to reflect the personal day off given. Changed homemaker guidelines to reflect that some things may be too physically difficult for a homemaker, who will let the Director know.

New Business: Dodie reiterating that Brandi will be the second tax prep person, working with Clair on the AARP tax program. Brandi is doing this during her work day, so will be paid. Dodie checked with AARP and got their approval to do this this way. The AARP program is requiring at least two preparers, so that one will always be available to do quality review.

-Dodie received a new computer from the county.

Christmas giving: (Council on Aging made calls for these various groups)

- 7 elderly people received decorated Christmas trees from FCCLA

-30 people received cookie plates from the Honor Society.

-20 more people received cookie plates from the Baptist Church

-7 people received Christmas carolers from the Depot Church

-Donation received from the Deer Lodge Christian men, for Dodie to give away: 4 books of bus tickets given to individuals, 3 individuals in need received \$30 each, Senior Citizens received \$105 to help give away meals.

Date of Next Meeting: February 27, 2017

Liz adjourned the meeting at 1:25 p.m.