

COUNCIL ON AGING

BOARD MEETING MINUTES JULY 24, 2017

John called the meeting to order at 12:10 p.m. July 24, 2017. Dodie and Brandi were present along with board members John Skibsrud, Cheryl Sandquist, Claudia Dippold, Joyce Martin and Commissioner Dan Sager.

Last month's minutes were reviewed. Cheryl moved and Joyce seconded to approve the minutes as read. Motion passed.

Brandi reviewed the financials. Dodie reviewed the Petty Cash report. Cheryl moved and Joyce seconded to approve the financials as presented. Motion passed.

DIRECTOR'S REPORT

Transportation: Dodie will reimburse Brian (driver) for pants ripped by a rod on/near the bus seat that was sticking up and catching. The seat issue has been since repaired.

-470 rides in June, 4 roundtrips out of town. Thursday evenings: 17 rides

-Pioneer funds: used \$108.50, balance of \$434.

-DOT ¼ report submitted

-Working on updated coordinator job description

-GPS on cell phone is activated (for emergencies)

-RE FY2017 capital grant-emailed Stephen Potozak, DOT regional manager. Minivan conversion has been ordered.

-DOT compliance audit has been emailed. They will review and schedule a site visit/audit.

-Service/Eligibility policy for out of town is being worked on.

-Maintenance-rear brakes replaced on bus, other repairs this past week.

-Incident with rider. Drivers instructed to contact Dodie first in tricky situations. Emergency and evacuation procedures reviewed with drivers, new cards with procedure put in vehicles.

-New manager training August 31-Sept 1st.

Homemaker: Jeriann Jones hired June 20th. Just made 3 visits in pay period. Doing well.

Health Services: 22 participants, 78 visits, BP screenings 14 participants, 39 screenings.

-Sent new contract with DLMC to Tony-has been signed. Same contract amount for us; Public Health also contributing the same amount.

Loan Closet: 8 users

Community Caregiver: 14 participants. Speaker was Jan Phillips from Compassus Hospice.

Referrals: SHIP: 15, 22 visits; I & A: 64 clients, 80 visits

Commodities: 57 participants

Senior Companion: our one companion on personal leave. We are actively looking for at least one companion, maybe two. About 8 potential clients

Senior Center: HDM's 1081, Congregate 1124

-did not get copy of minutes, did get copy of financials, which were passed around for review.

-new contract not yet signed. Shelli aware and will get to it soon.

Unfinished Business: Dodie again asked Dan Sager re county audit. Commissioners have not received a report.

-working on office roles. Some of it depends on outreach possibilities

New Business: Action Inc. would like Dodie to do outreach for energy assistance in the county. She is working on a proposal-figuring hours needed, etc. Had also asked that she work in Granite county-she does not feel she will have time.

-Area V Contract has been signed.

Date of Next Meeting: 8/28/2017. John adjourned the meeting at 1 p.m.

Respectfully submitted

Brandi Schwab

Council on Aging Assistant.