

## COUNCIL ON AGING

### BOARD MEETING MINUTES NOVEMBER 28, 2016

John called the meeting to order at 12:05 p.m. on November 28<sup>th</sup> 2016. Dodie was not present; Brandi Schwab and board members John Skibsrud, Cheryl Sandquist, Joyce Martin and Commissioner Dan Sager attended.

Last month's meeting minutes were read. Joyce moved and John seconded to approve the minutes as read. Motion passed.

Brandi reviewed the financials. Cheryl moved, Joyce seconded to approve the financials as presented. Motion passed.

#### DIRECTOR'S REPORT

Transportation: 342 rides, 2 out of town trips, no use of Pioneer funds.

-picked up signed SD#1 contract

-had Election Day free rides to the polls.

-Brandi did Web Grants online training for the new grant process; can start on new grants December 1.

-repairs to the bus scheduled for mid- December by Montana Correctional Enterprises

No TAC meeting scheduled-probably this next month.

Homemaker: 15 clients, 38 visits. Schedule full up, several on waiting list.

Health Services: 22 participants, 80 visits. BP Screenings: 17 participants, 42 visits

Caregiver meeting: 10 attendants.

Loan Closet: 6 users

SHIP: 65 clients, 81 visits; I & A: 56 clients, 58 visits

Outreach: some appointments in Elliston

-Open Enrollment meeting at Senior Citizens-17 participants

-Information/flyers on open enrollment to local churches and ministers

Senior Companion: 1 companion seeing 4 clients. Flyers put up around town

Commodities: 63 participants.

Senior Citizens: minutes passed around for review. Joyce reported that Thanksgiving Dinner went well, many deliveries. HDM's: 1028, Congregate: 1144 for October.

Unfinished Business: Dodie, Brandi, Clair attended meeting in Butte for AARP tax program. Brandi and Clair will be the tax preparation volunteers. More training to come next week, and then 3 days in January before tax season.

-Firewood giveaway went well, some complaints, but boot camp working on making it better next year.

-John brought up possible need for approval of Christmas gift certificates for employees as in years past. Joyce moved and Cheryl seconded to approve gift certificates-motion passed.

It was noted that a December meeting is not usually held. Next meeting scheduled for January 23<sup>rd</sup>, 2017.

John adjourned the meeting at 12:40 p.m.